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# Joining Instructions



The AHUA Spring Conference 2025

14<sup>th</sup> - 15<sup>th</sup> April | Swansea University



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## Note on attendance options

Information is provided for all conference delegates below, regardless of package options. Please note that where attendees have only booked Day Delegate packages (for Monday or Tuesday), that only the information relating to the appropriate day is applicable.

Accommodation and Dinner attendance are also NOT included in any conference package. These were available to book as extras via the conference website, and the information included herein is only applicable to those that have purchased these extras. If you are unsure what you have booked, please email [ahua@yourvision-events.com](mailto:ahua@yourvision-events.com) to check.

## Conference App

You can view all event details on the app, including the conference programme, sponsor information, session synopses and speaker biographies.



Please make sure to download the conference app, Guidebook, before the event to access all event details and up-to-date information about the conference. To download Guidebook, simply scan the QR code on the left and install it from your app store.

After installing Guidebook on your device, open the app and select **'Passphrase'** in the bottom right-hand corner. In the **'Enter passphrase'** box, type **'AHUA2025'**, then select **'Continue'** and click **'Download Guide'**.

You are able to view the conference programme on the app as well as session synopses, speaker biographies and sponsor information.

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## Location (s)

The AHUA Spring Conference 2025 will be hosted by Swansea University Bay Campus. The majority of this year's conference will be held in **The Great Hall**, which is part of Swansea University Bay Campus.

The Conference Dinner on Monday evening will also take place at **The Great Hall** at Swansea University Bay Campus.

**The Great Hall** – Swansea University Bay Campus, Fabian Way, Skewen, Swansea, SA1 8EN

We would encourage conference attendees to use the most sustainable mode(s) of transport where possible.

## Getting There

We will be running complimentary transfers to the University from Swansea Station and back at the start and end of the conference. Details can be found in the [transfer schedule](#) below. However, we have included directions directly to the University so that you can make your own choice. Please note, University parking is limited, please see [here](#) for more information. The University is not walking distance from the station.

## Getting to Swansea

### *By Train*

*There are currently no major rail strikes scheduled on the conference dates, but we do advise that delegates check this ahead of travel due to last minute strike action.*

For all train journeys please check your train times and specific routes by visiting [National Rail Enquiries](#). The nearest station to the Swansea University is Swansea Station, which is on both the South and West Wales main line. Please find the most suitable route for your journey.

### *By Air*

The nearest airport is Cardiff (CWL) Airport. This airport has international and domestic flights to and from Cardiff, and is located 37 miles from the Swansea University Bay Campus.

Multiple buses are available from Cardiff Airport to a nearby rail station. You can plan the best route [here](#). Once you have arrived in Swansea Station, follow the guide below from Swansea Station to Swansea University Bay Campus.

Cardiff Airport is approximately an hour taxi drive to Swansea Station.

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Alternatively, another major airport is Bristol Airport.

Please note that delegates are responsible for their own onward travel from both airports.

## Directions to Swansea University Bay Campus

### *From Swansea Station*

The train station is not walking distance to the conference venue. There will be a shuttle available from Swansea Station to Swansea University Bay Campus throughout the morning, please see the schedule [here](#). Alternatively, you can get the 90 or 91 bus from New Cut Road.

### *By Taxi*

Once leaving the train at Swansea Station the taxi rank is located outside behind the station. It's around a 3.6 mile drive from the station to Swansea University Bay Campus and should take around 10 minutes in a taxi. Alternatively, you can book a taxi by calling one of the [local numbers](#) or by using the Uber app.

### *By Car*

The postcode to Swansea University Bay Campus is SA1 8EN. Please see directions below for parking.

### *Parking at the University*

There are two car parks located at Swansea University Bay Campus. Please see details of both car parks below.

#### Free Car Park

**Swansea University Car Park - Bay Studios, SA1 8QB** – This car park is a 15 minute walk to the conference venue, and a 20 minute walk to the onsite accommodation. Parking will be available to delegates free of charge for the duration of the conference. You will need to pre-register your vehicle for complimentary parking. To do this, please use this link - <https://permitmanagement.co.uk/events/swansea-university/BXAWXZA>

**PLEASE ENSURE you register your vehicle otherwise you will receive a fine.**

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### Paid Car Park

**Visitor Car Park, Swansea University Bay Campus, SA1 8EN** – This car park is a 5 minute walk to the conference venue, and a 7 minute walk to the onsite accommodation. This is a pay and display car park, and delegates are required to pay and display on the day. This car park costs £2 for 4 hours or £3.50 for 24 hours. There is no need to register your vehicle for this car park.

Cars left in either car park are left entirely at the owner's risk.

You may stop at a designated drop-off point outside the accommodation for 20 minutes to drop-off your luggage. Please refer to the [campus map](#) for drop-off locations.

## Local Taxi Options

**Yellow Cabs** – 01792 644 446

**Data Cabs** – 01792 474 747

**Uber**

## Complimentary Transfer Schedule

Transfer date	From	To	Departure Time
Monday 14 <sup>th</sup> April	Swansea Station, High Street, Swansea, City and County of Swansea, SA1 1NU	The Great Hall, Swansea University Bay Campus, Fabian Way, Skewen, Swansea, SA1 8EN	Shuttle service from 10:45 with the last departure being approx. 12:30 (a member of staff will be on hand to advise you of the next expected departure)
Tuesday 15 <sup>th</sup> April	The Great Hall, Swansea University Bay Campus, Fabian Way, Skewen, Swansea, SA1 8EN	Swansea Station, High Street, Swansea, City and County of Swansea, SA1 1NU	16:45

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## Accommodation

Please note that delegate accommodation is NOT included as part of any conference package, it needed to be booked as an additional option. There was an option on our conference website to book rooms, if you are unsure what you have booked, please email [ahua@yourvision-events.com](mailto:ahua@yourvision-events.com) to check.

Your accommodation will be at Bay Campus Accommodation (SA1 8EN). The specific accommodation block you will be staying in will be provided to you upon check-in. Please see details for each day below.

### Sunday 13<sup>th</sup> April

Check-in is available at the UPP Reception 15:00-19:00. If you have any queries, please contact the Swansea Events Team on 01792 295665.

**If you are checking in after 19:00, please contact Campus Security on 01792 604271 upon your arrival at the UPP Reception.**

### Monday 14<sup>th</sup> April

Check-in is available from 15:00 at the Conference Registration and Enquiry Desk, in The Great Hall.

Please note that if you are arriving on Monday before the conference, your room will not be ready to check-in upon arrival. However, we will have facilities on-site to store your luggage. Please note, luggage stored at the university will be in an unlocked room with no supervision. We unfortunately cannot take responsibility for items left at the university, so any items stored are left at the owner's risk.

All bedrooms offer a small double bed with en-suite bathroom, drawers, desk, chair and tea/coffee facilities.

**As part of Swansea University's sustainability pledge, no toiletries will be provided within your accommodation. Delegates are required to bring their own toiletries.**

Check-out is 10:00 at UPP Reception. Alternatively, you can leave your key with the Events Team at Conference Registration and Enquiry Desk, in The Great Hall.

A buffet breakfast will be served between 07:30 and 09:30 in the Hideaway which is walking distance from your accommodation. Please refer to the [campus map](#) for directions. A member of staff will also be on hand to direct you.

## Delegate Registration

Conference registration is open from 11:00 on Monday 14th April in the West Gallery. At registration, delegates will be issued with their badge and lanyard (please wear this at all times). Please ensure you register immediately on arrival, before attending the sessions/networking area.

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## Workshop Sessions

Delegates selected their workshop session choices when registering online. A reminder of your chosen sessions will be on your name badge, if you have selected them. Sessions have been allocated based on room capacity and delegate choice. We therefore ask that you try to attend the session that you registered for.

If you wish to change your selection, please contact the [events team](#) who will be able to let you know which sessions are still available/make changes for you. You can change your mind on the day, but please note priority will be given to those who have booked.

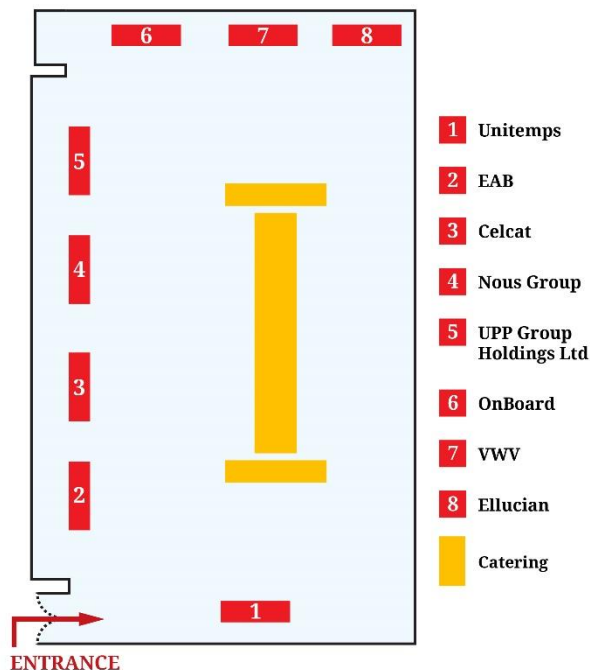
For more details on session timings, please refer to the attached programme.

## Refreshments, Lunch and Networking

If you have any dietary/access requirements or needs that you have not yet informed us of, please do this as soon as possible by emailing [ahua@yourvision-events.com](mailto:ahua@yourvision-events.com) so that the necessary arrangements can be put in place. Lunch on Monday will take place 12:00 – 12:45, and on Tuesday 12:50 – 13:40.

## Networking Area Plan

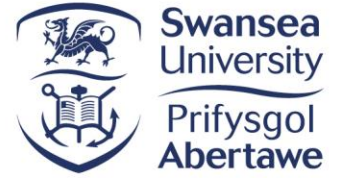
Our Gold, Silver and Power-Up sponsors will all have a presence within the networking area. Please make efforts to network with them wherever possible, without them the conference could not happen.



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## Conference Dinner and Drinks Reception

Please note that attendance at the conference dinner (including drinks reception) was NOT included as part of any conference package; it needed to be booked as an additional option. There was an option on our conference website to book a place at the dinner and reception, if you are unsure what you have booked, please email [ahua@yourvision-events.com](mailto:ahua@yourvision-events.com) to check.

## Conference Dinner and Drinks Reception

The Conference Dinner will be held in The Great Hall (*Swansea University Bay Campus, Fabian Way, Skewen, Swansea, SA1 8EN*) on Monday 14th April.

The drinks reception (kindly sponsored by Pinsent Masons) will run from 19:00 – 19:45. This will be followed with a dinner service (kindly sponsored by EAB) which will run from 20:00 – 21:30. There will be an after-dinner speaker from approximately 21:30 with the evening finishing at approximately 22:00.

The dress code for the evening is smart. There will be a table plan, which will be available on the conference app. There will also be hard copies displayed on Monday during the lunch and refreshment breaks as well as at the drinks reception.

## Sunday Dinner

We are planning an informal dinner on Sunday 13<sup>th</sup> at roughly 19:00. The dinner is intended for those who have arrived early for the conference and would like an additional opportunity to network. Delegates were asked to register interest via email, if you are interested and haven't booked on, please email [ahua@yourvision-events.com](mailto:ahua@yourvision-events.com). Please note the cost of this dinner is not covered by the conference and must be covered by individuals.

## Campus Tour

We will be running a campus tour on Monday 14<sup>th</sup> meeting in The Great Hall Foyer and lasting approximately an hour. The tour will depart at 11:15. Delegates were asked to register interest via email, if you are interested and haven't booked on, please email [ahua@yourvision-events.com](mailto:ahua@yourvision-events.com).

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## First Time Attendee Welcome

For any members who are attending their first AHUA Conference, there will be a welcome session on Monday 14th running 12:15-12:30. Head to the registration desk in the West Gallery to register, and we will direct you to the room from here. If you are interested in attending this session, please email [ahua@yourvision-events.com](mailto:ahua@yourvision-events.com).

## Wi-Fi

During the conference, Eduroam will be available for those that have it. For anyone that does not have Eduroam, Visitor Wi-Fi will be available.

For those staying in the onsite accommodation, Optify Wi-Fi will be available.

## Programme

Please see attachment to see the full conference programme.

## Contact our Team

If you have any questions ahead of the conference, please contact the events team on the number below or by emailing [ahua@yourvision-events.com](mailto:ahua@yourvision-events.com).

**Annabel Pinchemain: 0793 219 1938**

**Cheryl Lyons: 0771 898 6446**

**Thank you and we look forward to welcoming you to  
The AHUA Spring Conference 2025!**

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## Campus Map



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