



## **AHUA EXECUTIVE COMMITTEE, HONORARY TREASURER**

### **ROLE DESCRIPTION**

The Honorary Treasurer is appointed for a three year period, renewable for a second term.

The role comprises:

- assisting the Executive Secretary in the preparation of the annual budget;
- being a joint signatory on the AHUA's bank accounts;
- reporting on the AHUA's finances at AHUA Executive meetings and to the members at the Association's Conference Business Sessions;
- attending four AHUA Executive meetings a year (two online and two in person);
- joining the Executive Officer team and attending liaison meetings with bodies such as UUK, OfS, CUC in London on a regular basis;
- giving input to Executive Officers and the office on various national and operational issues between meetings.

After serving a second term, the member will be eligible to rejoin the Executive Committee after an interval of 12 months.