



AHUA Executive Committee Nomination

Deadline for nominations: Friday 25th November 2016, 12 noon

Please e-mail nominations to Catherine Webb, Executive Secretary, c.f.webb@ahua.ac.uk or to Tracey Murray, Administrative Assistant, tracey.murray@ahua.ac.uk

Dear colleagues

The following post is available for election to the AHUA Executive Committee:

Chair (commencing 1 January 2017)

The period of office will be until 31 March 2019.

Nominations

Members are invited to propose candidates for election on the following basis:

1. The **deadline** for nominations is Friday 25th November 2015 at 12 noon.

Nominations should include:

- a) A proposer who is a current AHUA member
- b) A seconder who is a current AHUA member
- c) Acceptance from the proposed candidate who is a current AHUA member

2. **Proposers** and **seconders** should send an email to the Executive Secretary or Administrative Assistant including their name and institution with the text:

"I hereby nominate / second (name of candidate) as a candidate for election as the Chair of the AHUA."

3. Candidates should send an email to the Executive Secretary or Administrative Assistant including their name and institution with the text:

"I hereby agree to my nomination as a candidate for election as the Chair of AHUA."

Election process

1. Names of all candidates will be published by email on Monday 28th November 2016.
2. If more than one nomination is received for the post, an election will take place.
3. Individually coded voting forms will be distributed by email.
4. Only one vote per member institution will be permitted.
5. Voting will be by the single transferable vote method.
6. In the event of complications arising, the decision of the serving Chair of the Executive Committee will be accepted as binding and final.

Names and contact details of current [AHUA members](#) and [Executive members](#) are available in the Members' Area of the AHUA's website.