



AHUA Executive Committee Nominations

Deadline for nominations is Friday 29th July 2016 at 12 noon.

Please e-mail nominations to Catherine Webb, Executive Secretary, c.f.webb@ahua.ac.uk or to Tracey Murray, Administrative Assistant, tracey.murray@ahua.ac.uk

Dear colleagues

The following posts are available for election to the AHUA Executive Committee:

Honorary Secretary (commencing 1 September 2016)
Three Nationally Elected Members (commencing 1 October 2016)

The period of office for these positions is three years.

Nominations

Members are invited to propose candidates for election on the following basis:

1. The **deadline** for nominations is Friday 29th July 2016 at 12 noon.

Nominations should include:

- a) A proposer who is a current AHUA member
- b) A seconder who is a current AHUA member
- c) Acceptance from the proposed candidate who is a current AHUA member

2. **Proposers** and **seconders** should send an email to the Executive Secretary or Administrative Assistant including their name and institution with the text:

"I hereby nominate / second (name of candidate) as a candidate for election as Honorary Secretary / a Member of the Executive Committee of the AHUA."

3. Candidates should send an email to the Executive Secretary or Administrative Assistant including their name and institution with the text:

"I hereby agree to my nomination as a candidate for election as Honorary Secretary / a Member of the Executive Committee, of the AHUA."

Election process

1. Names of all candidates will be published by email.
2. If more than one nomination is received for the post of Honorary Secretary and / or more than two nominations for the posts of Member of the Executive Committee, an election will take place via email.
3. Individually coded voting forms will be distributed by email for return by email.
4. Only one vote per member institution will be permitted.
5. Voting will be by the single transferable vote method.
6. In the event of complications arising, the decision of the serving Chair of the Executive Committee will be accepted as binding and final.

Names of current members of the AHUA have been sent with this form including a separate list of AHUA Executive Committee Members.